

**PONY SOFTBALL TOURNAMENT
WAKE COUNTY, NORTH CAROLINA
ROOM RESERVATION FORM
JULY 27 – AUGUST 3, 2012**

Please download this form and fax or scan a completed copy to 919-787-1952 or access the on line version and complete it there. For questions email to ponysoftball@beeline.travel or call 877-543-7937

BeeLine Travel is the official housing administrator for the 2012 Pony Softball tournament. On the **last pages** of this form is a list of **hotels** where we have blocked rooms for out of town teams. Rooms will be held for teams on a **first come first served** basis. Please read everything carefully and complete the appropriate sections. Completion of this form does not obligate your team to accept any of the hotels offered by BeeLine until approved by you.

Please type or print clearly

Team Name: _____ Age ____ U

Team Arrival Date: _____ Departure Date: _____ Total # of rooms requested: _____

If you would like to stay with one or more other teams in the same hotel, please provide the name(s) of the other team(s) below. Be sure everyone requests the same hotel. If you have listed other teams, we will *not* block space for your team until we have reservations forms from all.

Team Representative: Please complete this section for the person who should receive confirmations and other hotel related correspondence. Please list all available phone numbers. Also, for your own protection **please be sure to read, sign and distribute page two.**

Team Contact Name: _____

Street Address or P.O. Box: _____

City: _____ State: _____ ZIP: _____

Tel.: Day _____ Night: _____ Cell _____

Fax: _____ Email address: _____

If you are reserving all rooms for your team with one name and one credit card number, please put the information here, **sign at the bottom of the next section** and forward everything to BeeLine Travel. For multiple names and credit cards use the form as shown on page 3 or send your own printed list.

Name on Reservation: _____

Credit Card #: _____ Exp. _____

IMPORTANT INFORMATION – ROOM RESERVATIONS – PONY SOFTBALL 2012

This page must be signed at the bottom by a coach or representative from the team.

Team Name: _____

Order of reservations: Space will be blocked for teams based on the order of receipt of completed room reservation forms. **Partially completed forms may not be considered as received** so, be sure that all appropriate sections are complete before forwarding your form to BeeLine Travel.

Hotel preferences: Please carefully review information for the hotels listed on all the hotel pages before deciding on your preference. **All rooms blocked are non smoking.**

Confirmations: **Confirmation information** will be emailed, mailed, or faxed to the team representative **approximately ten days prior to arrival.** The information will include the name, address, and telephone number of the hotel along with the rate, confirmation numbers, and other pertinent information.

Changes: *It is critical that BeeLine and not your hotel be advised of all changes, additions, and cancellations.* Because it is likely that there will be many changes among teams at each hotel names and/or updates are not given to the hotels until close to arrival. **Please advise everyone on your team who may have reserved rooms to not call the hotel directly to make changes** as the person reached at the hotel may not have the information necessary to assist. Also, since computer generated rooming lists will be sent to the hotels by BeeLine at specific times, **changes made directly with the hotel may be automatically overridden causing confusion at check in.**

Room information: Unless otherwise requested, all rooms reserved will have at least **four sleeping places.** The overwhelming majority of rooms come with two beds. **Note that bedding configurations are included in the codes for each hotel. Our contracts with all the hotels state that there will be a maximum of four persons in each room. For hotels willing to accept more than four persons in rooms, they may charge for extra persons.** Please notify us in advance if any rooms will be occupied by more than four persons.

Room guarantees: **Reservation guarantees are required.** Therefore, to hold rooms for your team at least one **credit card number** must be provided. Be sure all credit cards are valid. **No credit card information will be forwarded to any hotel until after your team agrees to the hotel offered.**

Cancellation: In order to negotiate the lowest rates and block large numbers of rooms it is necessary to protect hotels against excessive last minute cancellations. Teams also must be allowed some flexibility in order to accommodate for unforeseen circumstances. Therefore, hotels have agreed to a “phase out” cancellation policy. That policy is as follows: **No penalty for cancellations received before noon 15 days prior to arrival.** Between 15 days and 8 days prior to arrival teams may cancel individual reservations. Each room canceled in excess of 30% of the rooms that were held 15 prior to arrival will be charged a one night room and tax penalty. Between noon 8 days prior to arrival and noon two days prior to arrival, three rooms maximum per team may be canceled although the 30% maximum will still apply. Each no show and cancellation of a room inside of 48 hours will result in a penalty of one night room and tax.

Team representative agreement: I have read and understand all of the above and I agree to distribute copies of this page to everyone on our team so that they will be aware of all rules and policies pertaining to their hotel stay.

Signed: _____ Print Name: _____

Coach or Team Representative

ROOM LIST – 2012 PONY SOFTBALL TOURNAMENT

Complete these two pages only if you are using multiple credit card numbers and/or multiple names for your team's reservations. If you are using one name and credit card, provide that information only where indicated on the first page of this form and skip this section.

Team Name: _____

For each room, please list the first and last name of the person whose name should appear on the reservation. Try to be as accurate as possible in the number of rooms that you will need. Name changes and changes in the number of rooms requested will be allowed later within the policy as detailed on the previous page. **You may submit your own printed list in lieu of completing this section**

Please mark a **“K”** to the right of the name for each room that does not require two beds, an **“R”** if you are requesting a rollaway (may be extra charge & subject to availability at check in), and an **“S”** for smoking rooms. If any rooms will be occupied a different number of nights than the remainder of the team, please put the arrival and departure date of those rooms to the right of the name(s).

Rm 1: Name _____

Credit Card # _____ exp. date ____/____/
type

Rm 2: Name _____

Credit Card # _____ exp. date ____/____/
type

Rm 3: Name _____

Credit Card # _____ exp. date ____/____/
type

Rm 4: Name _____

Credit Card # _____ exp. date ____/____/
type

Rm 5: Name _____

Credit Card # _____ exp. date ____/____/
type

Rm 6: Name _____

Credit Card # _____ exp. date ____/____/
type

ROOM LIST – 2012 PONY SOFTBALL TOURNAMENT

Team Name: _____

Rm 7: Name _____

Credit Card # _____ exp. date ____/____
type

Rm 8: Name _____

Credit Card # _____ exp. date ____/____
type

Rm 9: Name _____

Credit Card # _____ exp. date ____/____
type

Rm 10: Name _____

Credit Card # _____ exp. date ____/____
type

Rm 11 Name _____

Credit Card # _____ exp. date ____/____
type

Rm 12 Name _____

Credit Card # _____ exp. date ____/____
type

Rm 13: Name _____

Credit Card # _____ exp. date ____/____
type

Rm 14: Name _____

Credit Card # _____ exp. date ____/____
type

Note: If you have any questions about reservations or this form, please call **877-543-7937** or you may contact us at the email address at the top of the first page. Telephone reservations for teams cannot be accepted. In order to keep the room reservations system orderly, ***please be sure that only one person communicates with BeeLine Travel throughout the process.*** Thank you.

PONY SOFTBALL – HOTEL LIST 2012

Below is a list of hotels where we are holding rooms for this event. Rates shown are per night per room and do not include tax. Mark all hotels that you would prefer in numerical priority order. We will block rooms at the first available hotel for your team. If none of your choices are available, we will call you to discuss options. The following codes are used in the description of the hotels.

cb – continental breakfast	ia – internet access (w)=wi fi	op – outdoor pool
dd – two double beds	ie – interior entrances	qp – one king or queen + dbl pullout
ee – exterior entrances	ip – indoor pool	qq – two queen beds
fb – full breakfast	ly – guest laundry facilities	rf – refrigerators all rooms
fc – fitness center	mw – microwaves all rooms	rs – restaurant in or near hotel

IMPORTANT NOTE ABOUT BED TYPES: If you see two different bed types separated by an “&” sign, that means that we have some of both blocked at the same rate at that hotel. You may also notice that some hotels are listed two or more times. This is because the different bed or room types at these hotels have different rates.

THIS FIRST GROUP OF HOTELS DO NOT INCLUDE BREAKFAST IN THEIR RATES. MOST HAVE KITCHENETTES.

<u>Priority</u>	<u>Hotel</u>	<u>Rate</u>	<u>Description</u>
_____	Studio Plus Cary	\$63.99	ie, dd or qp, fc, rs, mw, rf, op, ly, ia(w)
_____	Homestead Crabtree	\$64.99	ee, dd, ia(w), ly, mw, rf, rs
_____	Studio Plus Ral. North	\$72	ie, dd+sofabed or qp, mw, rf, op, ly, ia(w)
_____	Extended Stay Regency	\$72.99	ie, dd, ia(w), ly, mw, rf, rs
_____	Homestead Ral. North	\$72.99	ee, dd, ia(w), ly, rf, mw, rs
_____	Extended Stay Ral. North	\$77	ie, dd, ia(w), ly, mw, rf,
_____	Marriott Raleigh City Center	\$109	ie, dd or qp, ia(w), fc, ly, ip, rs, free valet parking

THE FOLLOWING HOTELS INCLUDE A CONTINENTAL BREAKFAST IN THEIR RATES.

<u>Priority</u>	<u>Hotel</u>	<u>Rate</u>	<u>Description</u>
_____	Extended Stay Dlx Regency	\$79.99	ie, light cb (M-F), qp, fc, rs, mw, rf, ly, ia(w)
_____	Best Western Ral. North	\$59	ie, cb, dd, ia(w), ly, op, rs
_____	Best Western Cary	\$62.99	ie, cb, dd, ia(w), ly, op, rs
_____	Quality Inn Ral. North	\$64	ie, cb, dd, ia(w), fc, op, mw, rf, rs
_____	Homestead Ral. Northeast	\$85.99	ie, cb M-F, dd, fc, ia(w), ly, rf, mw, ip, rs

(CONTINUED) HOTELS THAT INCLUDE CONTINENTAL BREAKFAST IN THEIR RATES

<u>Priority</u>	<u>Hotel</u>	<u>Rate</u>	<u>Description</u>
_____	Days Inn Airport	\$72	ie, dlx cb, dd, fc, ia(w), ly, mw, rf, op, rs
_____	Comfort Inn Apex	\$75	ie, cb, dd, ia, ly, op, mw, rf, rs
_____	Comfort Inn Fuquay-Varina	\$TBD	ie, dlx cb, qq, ia(w), ly, op, mw, rf, rs
_____	La Quinta RDU – Aerial Center	\$75	ie, cb, dd, fc, ia(w), ly, op, rs
_____	La Quinta RTP/Durham	\$TBD	ie, dlx cb, dd, ia(w), fc, op, ly, rs
_____	Best Western Raleigh East	\$79.95	ie, dlx cb, qp & dd, fc, ia, mw, rf, ip, rs
_____	TownePlace Suites	\$79	ie, cb, qp, fc, ia(w), ly, mw, rf, op, rs
_____	La Quinta Cary	\$85	ie, cb, dd, fc, ia(w), ly, op, rs
_____	La Quinta RDU – Hospitality Ct.	\$85	ie, cb, dd, fc, ia(w), ly, op, rs
_____	Fairfield Inn & Suites RDU	\$84	ie, dlx cb, dd, fc, ia(w), ly, op, rs
_____	Comfort Suites Ral. East	\$84.99	ie, dlx cb, qq+sofabed, fc, ia(w), mw, rf
_____	Comfort Inn & Stes Crabtree	\$85	ie, dlx cb, dd, fc, ia(w), op, mw, rf, rs, suites avail
_____	Wingate Inn Raleigh/Cary	\$85	ie, dlx cb, qq, fc, ia(w), mw, rf, ip
_____	Comfort Suites Cary	\$89	ie, dlx cb, qq+sofabed& qp, fc, ia(w), mw, rf, ip, rs
_____	Comfort Suites RDU/RTP	\$TBD	ie, dlx cb, qq+sofabed, fc, ia(w), mw, rf, ly, op, rs
_____	Wingate Inn Ral. North	\$89	ie, dlx cb, dd, ia(w), fc, op, mw, rf, rs
_____	Best Western Garner	\$TBD	ie, dlx cb, qq, ia(w), ly, fc, mw, rf, rs
_____	Ramada Blue Ridge	\$92	ie, fb, qq, fc, ia(w), ly, op, rs
_____	Hampton Inn Cary – Avl	\$94	ie, cb, qp & dd, fc, ia(w), op, mw, rf, rs
_____	Hampton Inn Ral. Midtown	\$94	ie, cb, dd & qp, fc, ia(w), ip, rs
_____	Hampton Inn Garner	\$TBD	ie, dlx cb, qq, ia(w), op, fc, mw, rf, rs
_____	La Quinta Crabtree	\$94	ie, dlx cb, dd, fc, ia(w), ly, op, mw, rf, rs
_____	Country Inn & Suites RDU	\$97	ie, dlx cb, qq, fc, ia(w), ly, ip, rs, mw, rf

(CONTINUED) HOTELS THAT INCLUDE CONTINENTAL BREAKFAST IN THEIR RATES

<u>Priority</u>	<u>Hotel</u>	<u>Rate</u>	<u>Description</u>
_____	Four Points Sheraton RDU	\$99	ie, cb, qq, ia(w), ip, rs, ly, fc
_____	Fairfield Inn & Suites Crabtree	\$99	ie, cb, dd, fc, ia(w), ly, op, rs
_____	Hyatt Place Airport	\$104	ie, cb, qp & dd+sofabled, fc, ia(w), ly, mw, rf, op, rs
_____	Hampton Inn Spring Forest Rd.	\$104	ie, cb, qq, fc, ia(w), ly, mw, rf, op, rs
_____	Hamp. Inn & Stes Holly Springs	\$105	ie, dlx cb, qq, fc, ia(w), ly, op, rs
_____	Courtyard Raleigh Crabtree	\$109	ie, cb, qq, fc, ia(w), ly, op, rs
_____	Hampton Inn Airport	\$109	ie, dlx cb, dd, ia(w), op, mw, rf, rs
_____	Holiday Inn Express Airport	\$109	ie, dlx cb, qq, fc, ia(w), mw, rf, op, rs
_____	Hyatt Place Raleigh North	\$109	ie, dlx cb, dd+sofabled, fc, ia(w), rf, op, rs
_____	Comfort Suites Arena Raleigh	\$109.90	ie, dlx cb, qq+sofabled, fc, ia(w), mw, rf, rs, ly, op
_____	Courtyard Airport	\$114	ie, dlx cb, qq, fc, ia(w), ly, op, rs
_____	Courtyard Raleigh/Cary	\$114	ie, dlx cb, qq, fc, ia(w), ly, op, rf, rs
_____	Courtyard Ral. No.	\$114	ie, dlx cb, qq, fc, ia(w), ly, op, rs
_____	SpringHill Suites Durham	\$109	ie, cb, dd +sofabled, ia(w), fc, ip, mw, rf
_____	Courtyard Triangle Town Ctr	\$115	ie, cb, qq, fc, ia(w), ly, rf, ip, rs
_____	Courtyard RTP (Durham)	\$119	ie, cb, dd, fc, ia(w), mw, op
_____	Hilton Garden Inn Tri.Twn Ctr.	\$119	ie, qq, dlx cb, ia(w), fc, ip, mw, rf, ly, rs
_____	Hyatt Place Ral. West/RBC Ctr.	\$119	ie, dlx cb, dd+sofabled, ia(w), fc, op, rf, ly, rs
_____	Marriott Crabtree Valley	\$124	ie, dd, cb, fc, ia, ly, ip/op, rf, rs
_____	Sheraton Imperial RTP	\$124	ie, cb, dd, ia(w), op, fc, rs
_____	TownePlace Suites	\$124	ie, cb, qq+sofabled 2 BR suite, fc, ia(w), ly, mw, rf, op, rs
_____	Hamp. Inn & Stes Holly Springs	\$129	ie, dlx cb, suites, fc, ia(w), ly, mw, rf, op, rs
_____	Sheraton Raleigh Downtown	\$129	ie, cb, dd, ia(w), fc, ip, rs

THE FOLLOWING HOTELS INCLUDE A FULL HOT BREAKFAST IN THEIR RATES

<u>Priority</u>	<u>Hotel</u>	<u>Rate</u>	<u>Description</u>
_____	Holiday Inn Raleigh North	\$89	ie, fb, dd, fc, ia(w), ly, op, rs
_____	Hampton Inn & Stes Ral/Cary	\$89	ie, fb, dd & qp, fc, ia(w), ly, mw, rf, op, rs,
_____	Holiday Inn Exp. RTP	\$TBD	ie, fb, qq, fc, ia(w), ly, mw, rf, rs
_____	Comfort Suites Ral. No.	\$99	ie, fb, dd+sofabed & qp, fc, ia(w), ly, mw, rf, op, rs
_____	Holiday Inn Exp. NCSU	\$99.99	ie, fb, qq, ia(w), fc, ly, mw, rf, ip
_____	Residence Inn Ral. Midtown	\$109	ee, fb, dd +sofabed or qp**, fc, ia(w), ly, mw, rf, op, rs
_____	Clarion State Capital	\$104	ie, fb, dd, fc, ia, rs
_____	DoubleTree Brownstone Ral.	\$104	ie, fb, dd, rs, ly, fc, ia(w)
_____	Fairfield Inn Brier Creek	\$109	ie, fb, dd, fc, ia(w), ly, ip, mw, rf, rs
_____	Hilton Garden Inn RTP Durham	\$109	ie, fb, qq, ia(w), fc, ly, op, rf, mw
_____	Holiday Inn Cary	\$109	ie, fb, dd suite, rs, ia(w), mw, rf, ly, ip
_____	Holiday Inn Crabtree	\$109	ie, fb, dd or qp, fc, ia(w), op, rs
_____	Staybridge Suites Airport 1br	\$109	ie, fb, dd, fc, ia(w), ly, mw, rf, rs
_____	Hilton Garden Inn Airport	\$111	ie, fb, dd, fc, ia(w), ly, mw, rf, ip, rs
_____	Cambria Suites	\$112	ie, fb, qq + sofabed, fc, ia (w), ly, mw, rf, ip, rs
_____	Hampton Inn & Suites Br. Crk	\$114	ie, fb, qq or qp, fc, ia(w), ly, ip, rs
_____	Hilton North Raleigh	\$114	ie, fb, dd, ia(w), ip, fc
_____	Radisson Hotel RTP	\$114	ie, fb, qq, ia(w), op, fc, rs, rf
_____	Residence Inn Ral. Midtown	\$114	ee, fb, qp***, fc, ia(w), ly, mw, rf, op, rs
_____	Holiday Inn Airport	\$117	ie, fb, qq, fc, ia(w), ly, mw, rf, ip, rs
_____	Springhill Suites Durham/C.Hill	\$119	ie, fb, qq +sofabed, ia(w), ip, fc, ly, mw, rf, rs
_____	Doubletree Suites RTP	\$124	ie, fb, dd +sofabed, fc, ia(w), ly, ip/op, mw, rf, rs
_____	Hampton Inn & Stes Ral/Cary	\$120	ie, fb, dd or k, fc, ia(w), ly, mw, rf, op, rs *suite*

(CONTINUED) HOTELS THAT INCLUDE A FULL HOT BREAKFAST IN THEIR RATES

<u>Priority</u>	<u>Hotel</u>	<u>Rate</u>	<u>Description</u>
_____	Residence Inn Cary	\$123	ie, fb, qp, fc, ia(w), ly, mw, rf, op, rs *suites avail*
_____	Homewood Suites Crabtree	\$124	ie, fb, (qp or dd) + sofabed, fc, ia(w), ly, mw, rf, op, rs
_____	Residence Inn Crabtree	\$129	ie, fb, qp, fc, ia(w), ly, mw, rf, op, rs
_____	DoubleTree Ral/Cary	\$129	ie, fb, qq or qp , ia(w), ip, rs, ly, fc
_____	Hilton Garden Inn Ral/Cary	\$129	ie, qq, fb, ia(w), fc, mw, rf, ly, ip, rs
_____	Residence Inn Durham/RTP	\$130	ie, fb, qp, fc, ia(w), ly, mw, rf, op, rs *suites avail*
_____	Homewood Suites RTP Durham	\$134	ie, fb, qq+sofabed, ia(w),fc, ly,op,mw,rf,
_____	Embassy Suites Brier Creek	\$139	ie, fb, dd +sofabed & qp, fc, ia(w), ly, mw, rf, ip, rs
_____	Embassy Suites Crabtree	\$139	ie, fb, dd +sofabed & qp, fc, ia(w), ly, mw, rf, ip, rs
_____	Staybridge Suites 2 Bedrm*	\$139	ie, fb, dd+ 1q, fc, ia(w), ly, mw, rf, rs
_____	Res. Inn Ral. Midtn Pnt Ste*	\$144	ee, fb, qq +sofabed, fc, ia(w), ly, mw, rf, op, rs
_____	Homewood Suites Cary	\$145	ie, fb, (dd or qp) + sofabed, fc, ia(w), ly, mw, rf, op, rs
_____	Embassy Suites Cary	\$145	ie, fb, dd +sofabed, fc, ia(w), ly, mw, rf, ip, rs

* These suites contain 2 full baths

** This room type is a queen bed with a sofa sleeper or two double beds with a sleeper sofa

*** This room type is a king bed with a sofa sleeper

Note: Hotels listed more than once have different room rates depending on room type.

Other hotels not listed may be available. Please call 877-543-7937 for more info.

BEELINE TRAVEL CAN ASSIST IN FINDING THE LOWEST AVAILABLE GROUP AND INDIVIDUAL AIR. ALSO, WE HAVE SPECIAL CONTRACTED VEHICLE & VAN RENTAL RATES. PLEASE CONTACT US FOR MORE INFORMATION AT 877-543-7937 OR PONYSOFTBALL@BEELINE.TRAVEL .

